

MINUTES
Regular Meeting of Council Town of Cupar
Wednesday, 18 May 2022 at 7:00pm
at Town Office

Present:	Mayor:	Val Orb
	Councillors:	Dennis Smotra, Georgina Kallichuk, Chris Hill, Darcy Szigli, Jordan German
	Administrator:	Silvia Virgilio
	Foreman:	Mike Pearce
	Absent:	Councillor Cory Hart
	Delegate:	Fire Chief Chris McLeod

1. **CALL TO ORDER** A quorum present, Deputy Mayor Dennis Smotra called the meeting to order at 6:52pm

2022-104
2. **ADOPT AGENDA**
Councillor German
Councillor Hill

THAT the agenda be adopted as PRESENTED.

CARRIED

3. **DELEGATION**

Fire Chief Chris McLeod arrived at 6:53pm, discussion included:

- Inquired to discuss budget, was early will be next council meeting;
- Briefly discussed the vehicle extraction meeting;
- Vehicle extrication book is not finalized, will release to council when approved;
- The Fire Standards information book was not ready for council. Briefly discussed, will follow up. Chief McLeod requested council gets a copy and review by next meeting date;
- Discussed updating SCBA as Honeywell has dropped its support of the SCBA product line and briefly discussed costs or replacement;
 - \$13,000 per unit (new)
 - \$2,500 per refurbished prices are best guess estimates at this timeFire Department would like to do a study on different manufactures;
- 4-year life expectancy on pumper with out major overhaul, brief discussion on costs of replacement;
- Advised of radio replacement program, may want to get second hand held for D.C.;
- Radios will be plug and play;
- As by order of Mayor Val Orb, the Fire Dept, will not service Gordon First Nation until outstanding invoices for fire service have been paid.

Fire Chief Chris McLeod left the meeting at 7:13pm

2022-105
4. **MINUTES**
Councillor Kallichuk
Councillor German

THAT Approve Regular Meeting Minutes dated 20 April 2022

CARRIED

5. **NOTICE OF PROCLAMATIONS** - None

6. **PRESENTATIONS AND RECOGNITIONS** - None

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7. PUBLIC HEARING

Re-zoning Bylaw

2022-106 Councillor Kallichuk
Councillor German

THAT Mayor Orb suspend the regular council meeting for public hearing with regards to adoption of re-zoning bylaw at the time of 7:15pm.

CARRIED

2022-107 Councillor Kallichuk
Councillor Smotra

THAT public hearing session end at the time of 7:19pm and regular council meeting be resumed.

CARRIED

8. COMMUNICATIONS – None

9. REPORTS

9.1 Foreman Report

2022-108 Councillor Hill
Councillor German

THAT Foreman's verbal Report as at 18 May 2022 be accepted as PRESENTED.

CARRIED

9.2 Administrator Report

2022-109 Councillor Hill
Councillor German

THAT Administrator's verbal Report as at 18 May 2022 be accepted as PRESENTED.

CARRIED

9.3 Committee Reports

2022-110 Councillor Hill
Councillor German

- 9.3.1 Buildings & Hall**
- 9.3.2 Cemetery**
- 9.3.3 Equipment**
- 9.3.4 Fire**
- 9.3.5 Health**
- 9.3.6 Personnel Committee**
- 9.3.7 Rink**
- 9.3.8 Shalom**
- 9.3.9 Streets**
- 9.3.10 Water & Sewer**
- 9.3.11 Ball Diamonds**
- 9.3.12 Museum**

THAT Committee Reports be accepted as PRESENTED.

CARRIED

9.3.1.1 Buildings & Hall

2022-111 Councillor Smotra
Councillor Hill

THAT the Town of Cupar advertise a tender for the demolition of the old lumber yard being property located at 113 Stanley Street, Cupar SK.

CARRIED

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10. ACCOUNTS

10.1 Financial Statement

2022-112

Councillor Smotra
Councillor German

THAT Statement of Financial Activities for period ending 30 April 2022 and Bank Reconciliation for Main Operating Account, Reserve Account and USD account completed for period ending 30 April 2022 be accepted as PRESENTED.

CARRIED

10.2 Approval of Accounts Payable

2022-113

Councillor Smotra
Councillor German

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$4,833.78 from 10Apr22 to 23Apr22
2. Payroll Journal for \$4,836.98 from 24Apr22 to 07May22
3. Batches;

2022-00037	\$5,588.42	2022-00038	\$29,405.82	2022-00041	\$75,223.36
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CARRIED

11. MAYOR AND COUNCILLORS' FORUM – None

12. UNFINISHED BUSINESS

12.1 CUPAR PLUS 50 CLUB INC.

Financial statements provided, as requested.

12.2 SIDEWALK

Repairs to 1401 Assiniboia Avenue to be completed on sidewalk as soon as cement can be poured.

13. BYLAWS, POLICIES AND AGREEMENTS

13.1 A Bylaw to amend Bylaw 03-2014 known as the Zoning Bylaw

2022-114

Councillor Smotra
Councillor Szigli

Second Reading

THAT Bylaw 02-2022 A Bylaw known as Zoning Bylaw be given SECOND READING.

CARRIED

Third Reading

2022-115

Councillor Kallichuk
Councillor German

THAT Bylaw 02-2022 A Bylaw known as Zoning Bylaw be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

13.2 A Bylaw to Provide for Entering into an Agreement for a District Board of Revision

2022-116

Councillor Kallichuk
Councillor Szigli

First Reading

THAT Bylaw 03-2022 A Bylaw to Provide for Entering into an Agreement for a District Board of Revision be given FIRST READING.

CARRIED


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2022-117 **Second Reading**
Councillor Szigli
Councillor Smotra

THAT Bylaw 03-2022 A Bylaw to Provide for Entering into an Agreement for a District Board of Revision be given SECOND READING.

CARRIED

2022-118 **Third Reading**
Councillor German
Councillor Hill

THAT Bylaw 03-2022 A Bylaw to Provide for Entering into an Agreement for a District Board of Revision be given three readings at this meeting and adopted, signed forming part of the minutes.

CARRIED UNANIMOUSLY

2022-119 **13.3 A Bylaw for the Regulating and Controlling of Animals**
Councillor Smotra
Councillor Kallichuk

First Reading

THAT Bylaw 04-2022 A Bylaw for the Regulating and Controlling of Animals be given FIRST READING.

CARRIED

2022-120 **Second Reading**
Councillor Kallichuk
Councillor Szigli

THAT Bylaw 04-2022 A Bylaw for the Regulating and Controlling of Animals be given SECOND READING.

CARRIED

2022-121 **Third Reading**
Councillor Smotra
Councillor German

THAT Bylaw 04-2022 A Bylaw A Bylaw for the Regulating and Controlling of Animals be given three reading at this meeting and adopted, signed forming part of the minutes.

CARRIED UNANIMOUSLY

2022-122 **13.4 A Bylaw to Establish Property Tax Incentives and Penalties**
Councillor Hill
Councillor Szigli

First Reading

THAT Bylaw 05-2022 A Bylaw to Establish Property Tax Incentives and Penalties be given FIRST READING.

CARRIED

2022-123 **Second Reading**
Councillor German
Councillor Kallichuk

THAT Bylaw 05-2022 A Bylaw to Establish Property Tax Incentives and Penalties be given SECOND READING.

CARRIED

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2022-124 **Third Reading**
 Councillor Szigli
 Councillor Smotra

THAT Bylaw 05-2022 A Bylaw to Establish Property Tax Incentives and Penalties be given three reading at this meeting and adopted, signed forming part of the minutes.

CARRIED UNANIMOUSLY

14. CORRESPONDENCE

14.1 MINISTRY OF GOVERNMENT RELATIONS

The Construction Codes Act information

14.2 MINISTRY OF GOVERNMENT RELATIONS

Fire Service Minimum Standards Guide

THAT the correspondence having been reviewed by FILED.

15. NEW BUSINESS

2022-125 **15.1 CUPAR SWIMMING POOL RATES**

Councillor Kallichuk
 Councillor German

THAT the Town of Cupar approve:

- Swimming pool employee pay-rates, seasonal passes/day passes and swimming lesson fees as listed below;
- Town office to be open from 6pm to 8pm for swimming pool registrations for two evenings; and
- The pool be open for additional swimming lessons for two weeks from 11 June 2022 from 3:00pm to 8:30pm.

Swimming pool pay-rates for 2022:

Instructor: \$18.00 per hour
 Senior Lifeguard: \$16.00 per hour
 Junior Lifeguard: \$14.00 per hour
 Cashier/Lifeguard: At going Lifeguard rate

Season Pass

Child 10 and under \$120.00
 Child 11 and over \$150.00
 Family Pass \$300.00

Day Pass

Preschool under 5 Free
 Child over 5 - 10 \$4.00
 Youth 11 - 18 \$6.00
 Adult 19 and over \$7.00

LifeSaving Society NEW	Rate
Parent and Tot 1, Parent & Tot 2, Parent and Tot 2	2022: \$50.00 with Season Pass
Preschool 1	\$70.00 without Season Pass
Preschool 2	
Preschool 3	
Preschool 4	
Preschool 5	
Swimmer 1	
Swimmer 2	
Swimmer 3	
Swimmer 4	
Swimmer 5	2022 rates:
Swimmer 6	\$60.00 with Season Pass
Swimmer 7 / Rookie Patrol	\$80.00 without Season Pass
Swimmer 8 / Ranger Patrol	
Swimmer 9 / Star Patrol	
Swimmer 9 / Star Patrol	

CARRIED

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2022-126 15.2 FLORESCENT LIGHT FIXTURES

Councillor Smotra
Councillor Kallichuk

THAT Town of Cupar approves to replace 16 florescent light fixtures to new LED light fixtures at the library (price quoted \$2,197.98) and 16 florescent light fixtures to new LED light fixtures at Town Office (price quoted \$2,197.98), with an additional 9 LED lights for Town Office in order to complete the entire building at the same price as per quote provided.

CARRIED

2022-127 15.3 ASPHALT PATCH REPAIR

Councillor Hill
Councillor German

THAT Town of Cupar approves to proceed with quote from Fries Tallman for the purchase of skid of 10kg bag @ 100/skid for asphalt premixed bag for pothole repair at \$10.13 per bag.

CARRIED

2022-128 15.4 TRACTOR TYRES

Councillor Szigli
Councillor Kallichuk

THAT the Town of Cupar approves to proceed with purchase of tractor tires as per quote of \$5,931.45 from Niall's Tire Co.

CARRIED

2022-129 15.5 WESTCAN SERVICES

Councillor German
Councillor Smotra

THAT Town of Cupar approves to proceed with Westcan Services to supply hydrovac and manpower to expose curb stops to assist Maintenance team in making repairs as required.

CARRIED

2022-130 15.6 BANK SIGNING AUTHORITY

Councillor Smotra
Councillor Kallichuk

THAT Town of Cupar approves adding Assistant Administrator, Michelle Focht to all Raymore Credit Union bank accounts as signing authority, in the absence of the Administrator, Silvia Virgilio. The new authority will be either of Silvia Virgilio or Michelle Focht JOINTLY WITH either of Valerie Orb or Dennis Smotra.

CARRIED

15.7 TRANSFER SITE - TABLED

2022-131 15.8 PROFESSIONAL BUILDING INSPECTIONS – CERTIFICATE OF APPOINTMENT

Councillor Hill
Councillor Szigli

THAT in accordance with the service agreement with Professional Building Inspections, Inc., Town of Cupar hereby resolves to issue a Certificate of Appointment for Virginia Shepley, a Licensed Building Official who is a resident of the Province of Saskatchewan.

CARRIED

2022-132 BYLAW

Councillor Smotra
Councillor Kallichuk

THAT under Bylaw 4-2013 A Bylaw to Establish Property Tax Incentives and Penalties the Town of Cupar Council acknowledges that the penalties on taxes have been levied at 2% from 2019 to date as outlined by Bylaw 06-2019 A Bylaw to Provide for Base Tax that has since been repealed.

CARRIED

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2022-133 **15.9 ABATEMENTS**
Councillor Kallichuk
Councillor Szigli

THAT 2021 abatements be approved for the following:

Tax Roll	Legal Land Description	Details	Municipal Tax	School Tax	Total Taxes Abated
55 000	Lot 3 Block 3 Plan D4304	TTP	1,066.79	193.35	\$1,260.34
374 000	Lot 18-19 Block 6 Plan EX1023CNV	TTP	703.35	19.62	\$722.97
219 000	Lot 11 Block 15 Plan 76R48382	TTP	987.56	124.17	\$1,111.73
032 000	Lot 21 Block 2 Plan D4304	Pro-rata	104.26	23.24	\$127.50
404 000	Lot 12 Block 6 Plan D4304	SAMA	681.04	11.42	\$692.46

CARRIED

2022-134 **15.10 CUPAR GRADUATION**
Councillor Hill
Councillor Kallichuk

THAT the Town of Cupar advertise a congratulatory spot in the Fort Qu'Appelle times for \$55 plus tax.

CARRIED

15.11 CONTRACT OF PURCHASE AND SALE AGREEMENT BETWEEN TOWN OF CUPAR AND MATTHEW & SARAH BOHA

The purchaser will be commencing construction in the spring of 2023. In order to assist with the water and sewer connection the Town of Cupar will require the house plans.

15.12 BUDGET MEETING TABLED

Final audit not yet completed. Administrator to advise.

022-135 **16. ADJOURNMENT**
Councillor Kallichuk

THAT this meeting be adjourned at 8:30pm.

Next Regular Meeting will be held on Wednesday, 15 June 2022

Mayor, Valerie Orb

Administrator, Silvia Virgilio

Date: 15 June 2022



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